

# General Candidate Filing Checklist

To prepare for your candidate filing appointment, please ensure the following have been completed or prepared for filing.

- Prepare required nomination forms:** All nomination forms must be originals. If candidates have not met the signature requirement, no nomination forms will be accepted.
  - 1. Nomination Paper/Declaration of Qualification**
    - Must be the original form with complete information and wet signature.
  - 2. Nomination Petition with Required Minimum Signatures**
    - Petitions must be original pages. Copies will not be accepted.
    - Petitions should be free from any sticky substances, notes, paper clips, tape, white out, or any other foreign objects.
  
- Schedule filing appointment:** Appointments are not required but are highly encouraged. To make an appointment, go to: <https://calendly.com/mce-candidate-filing/2024-general>
  - Candidates are permitted to bring one additional person to their filing appointment or can designate up to two representatives to file on their behalf.
  
- Bring photo ID:** All candidates, guests, and representatives filing on a candidate's behalf must provide photo ID when signing-in.
  
- Silence cell phone:** Phone calls and conducting business are prohibited during a filing appointment or while waiting in the lobby.
  - Photographs, videos, and recordings are not permitted inside Maricopa County Tabulation and Election Center.
  
- Arrive early:** It is recommended filers arrive 5 minutes prior to their filing appointment.
  - Arriving late to a scheduled appointment may result in additional wait time.
  - If you have campaign finance fines you would like to pay, please arrive even earlier, as these will need to be paid prior to the start of your filing appointment.
  - You will be asked to complete an intake receipt upon arrival which will ask for: estimated number of signatures, confirmation that paperwork has been completed, reliable contact information for the candidate/campaign in case of a court challenge.

For more information, please review the candidate training videos on the website:  
<https://elections.maricopa.gov/candidates/candidate-training.html#training>

# General Election Offices

The filing period for General Candidates is June 8 – July 8, 2024 at 5 PM. All candidates for the offices listed below file during this time with Maricopa County Elections at MCTEC.

## **Special District Offices for the 2024 General Election ONLY (Four Year Term):**

- Maricopa County Community College District Board Member At-Large (1)
- Maricopa County Community College Board Member Districts 1, 2, & 5
- Maricopa County Special Healthcare Districts 1, 2, & 5
- Aguila Fire District
- Buckeye Valley Fire District
- Chandler County Island Fire District
- Circle City/Morristown Fire District
- Clearwater Hills Fire District
- Daisy Mountain Fire District \*shared w/ Yavapai County
- Gilbert County Island Fire District
- Goldfield Ranch Fire District
- Harquahala Valley Fire District
- Laveen Fire District
- North County Fire & Medical District
- Queen Creek County Island Fire District \*shared w/ Pinal County
- Rio Verde Fire District
- Scottsdale County Island Fire District
- South County Fire & Medical District
- Sun City Fire District
- \*\*Superstition Fire & Medical District \*shared w/ Pinal County
- Tempe County Island Fire District
- Wickenburg Fire District \*shared w/ Yavapai County

## **Special District Offices for the 2024 General Election ONLY (Six Year Term):**

- Central AZ Water Conservation District (CAWCD) - 5 Members

\*\*Pinal County is the filling officer for Superstition Fire & Medical and Queen Creek County Island Fire Districts. For candidate forms and filing info, call 520-866-7550.